

Annual General Meeting
Shed 6
Wellington – Saturday 8th July

Minutes from 2017 AGM

Members Present

Ahmadi, Rebecca	Kelly, Melissa	Sinclair, Delwyn
Ash, Sharon	Khieng, Chanmony	Smith, Agnes
Barry, Wendy	Humar, Priscilla	Stevenson, Jan
Boyce-Baron, Karen	Lai, David	Stratford, Robyn
Churchill, Kathryn	Le Sueur, Brittany	Tahana, Keita
Cooper-Tock, Donna	Macdonald, Nicola	Tahi, Gillian
Crispin, Claire	Majeed, Sarah	Taylor, Linda
Cullum, Thoma	Mann, Kay	Teece, Rachael
Driscoll, Michele	McEwen, Kimberley	Tichban, Hannah
Farline, Sophie	McMan, Glenda	Warburton, Jayne
Fincham Davis, Prue	Moffat, Susan	Welsh, Georgina
Graham, Barbara	Naresh, Arish	Wilkie, Lynette
Harkness, Mitch	Nicholas, Lynette	Wison, Georgina
Hawke, Pip	Ng, Hayley	Zammit, Pip
Herzhoff, Ukruke	Ng, Natalie	Zhang, Rachel
Hore, Karen	Pevreal, Diane	
Hohua, Taeharna	Rapley, Susan	
Hu, Anne	Sami, Sarwin	
Hughes, Jill		

Apologies

Sam Carrington
Kim Heslop
Helen Tane

Proxy votes were received from the following members:

Janet Beale
Samuel Carrington
Marijke Conway
Patricia Delamore
Annabel Ferreira
Christine Graham
Julie Jenkins
Leonie
Morrison

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Confirmation of Previous Minutes

That the minutes of the last Annual General Meeting of the Association, held on 08 July 2016 be accepted

Moved: Thoma Cullum

Seconded: Lynette Nicholas

Motion: Passed

Chair Report – Arish Narish

Arish addressed the members:

It has been a busy and enjoyable year with some big changes such as the resignation of BPA and the development of the first joint conference with NZDHA along with roadshows held around the country.

The conference is going well however we are learning as we go and there is always room to improve.

The strategic planning day held in August 2016 and the new NZDOHTA vision were presented to members.

Successful road shows have been held in Auckland, Nelson, Wellington and Napier supported by sponsors.

Up coming roadshow to be held in Palmerston North.

Branch updates for members have been attended in Christchurch, Auckland and Hamilton.

These have been beneficial the reengagement of members along with the reestablishment of the Christchurch branch.

Arish suggested a committee be developed by local branches to look at ways of spending branch funds for the betterment of all members.

Presence at the University both Otago and AUT has assisted in keeping the profile high and acknowledgment was given to Susan Moffat for the support she has given to the future advances to the profession.

Professor Anita Nolan from AUT is leading the adult scope module and is just about finished this will then go to the Dental Council for approval.

Sponsorship

Acknowledge and thanks given to our sponsors for supporting the roadshows.

A question from the floor regarding what sponsors are in line for 2017. Arish responded and advised that due to the 2017 conference most sponsors have been approached and have been generous with sponsorship and we are best to utilize sponsors for larger requests towards such things as conference.

Innovation fund

Launching Monday 10 July with applications due by 15 September.

This fund will have \$20000-00 set aside from conference profit for special projects such as

- _ Improving services to Maori, Pacific and refugee communities
- _ Promoting professionalism and leadership for members
- _ Small projects which align with the strategic direction of NZDOHTA.

Financial Report

This was available for members at the AGM and is available on the website.

Arish explained the current deficit and how this has come about. He informed members about Vital Systems LTD the new accounting company based in Hamilton.

Budget for 2017/18 was tabled and discussion with members regarding this. Arish advised members that the budget is set by the board and is usually an internal document however this has been shared to show transparency.

Arish explained the \$20000.00 which is to be put aside for member services which will include bringing CPD to the regions.

In the next week \$150000.00 will be put into term deposit on the advice of the auditor.

Member numbers are currently 399 with an expected increase to 440 in 2018.

Arish has given a personal commitment that he will deliver a profit in 2018 to NZDOHTA members.

Priorities for 2017/18

Arish outlined the key priorities for the coming year including

- _ Further discussion with Professor Mark Gussy from La Trobe University Melbourne regarding adult scope of practice.
- _ Discussion with Associate Professor Julie Satur re adult scope in Melbourne
- _ Investigate further development of new association with NZDHA

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New Association

Lynette Nicholas updated members on how this may look, and informed members about the meeting with Gary Stocker Nelson based lawyer.

The new association which would be developed with NZDHA could be set up after an AGM or SGM it would require a new name and constitution and a minimum of 15 members.

Rules to be developed and distributed to members in draft for approval.

Arish opened the floor for comment-

Toma Cullum – How many members are needed to agree to a merge.

Gillian Tahi – The word merge is not appropriate and it will be a new association. The wind down clause requires 75% of members to agree.

Lynette Nicholas – Because we are not disbanding we don't require 75% agreement it would be a motion put forward at AGM or SGM to form a new association.

Arish – Would the members present like to board to undertake further investigation around the development of a new association.

Michel Driscoll – How will the financial side work will both sides take the same amount of money into the new association.

Lynette Nicholas – The lawyer has advised both current associations to bring a minimal amount into the new association.

Arish advised those present that both associations have similar financial positions. The financial position of both the NZDHA and NZDOHTA are available online as a public record.

Branches

Susan Moffat – Branch communication with members is difficult as branches no longer receive a member list. Susan is aware why this information is not released however query the use of a tick box system on invoice or member enrolment form to enable release of information to branch organizers.

Harriett Mackie – Thanked Susan for this comment as Wellington is also having issues contacting those members not employed by the DHB as they are unknown.

Michele Driscoll – Sort clarification from Board chair that branch funds will remain as funds belonging to the individual branch. Arish as chair assured her these will stay as branch funds until the next AGM.

Conference

Harriett Mackie – Queried the \$20K profit and suggested reducing the registration fee in future.

Lynette Nicholas explained the uncertainty of predicting how many people will register and the need to cover the costs associated with planning a conference.

Arish didn't think the cost was keeping attendees away rather having conference on Friday/ Saturday.

Toma Cullum – Contested this and thought cost was an issue.

Sophie Farline – Informed members present that Hutt Valley DHB were not supportive of the conference and disallowed annual leave to attend conference and would prefer future conferences to be Saturday/ Sunday.

Christchurch members were also disallowed leave and support a Saturday/ Sunday option for 2018 along with the option of a 1 day only registration.

Lynette Nicholas encouraged members to complete the evaluation form with this information. NZDHA have given commitment to NZDOHTA that they will look at the possibility of having conference on a Saturday/Sunday as well as a w1-day registration.

Arish Naresh, attendance at conference is an employment relations issue and suggested going to the PSA to negotiate this into the MECA agreement. Arish informed all that a letter was sent to DHBs and private employers requesting consideration be given to those wanting to attend conference.

Harriet Mackie has requested a follow up letter be sent to thank those who released staff and encourage release for 2018 conference.

Michele Driscoll congratulated Arish and the board for a great job done in planning a successful conference.

Michele Driscoll clarified again that branch funds will stay as branch funds until the AGM and this was confirmed by Arish Naresh as the Chairperson of the NZDOHTA Board.

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Arish as Chairperson moved that the chairs report be accepted.
Seconded Gillian Tahī

Arish as Chairperson moved that the financial accounts of NZDOHTA year ending 31 March 2017 including the Auditors Report be adopted
Seconded Karen Hore

Introduction of the New Board and Thanks to those leaving

Arish thanked those members of the board whose tenure is up and have decided not to re stand.

Lynette Nicholas who has been a board member for 9 years was thanked for her time and commitment.

Lynette thanked both the current board and the previous boards for their energy and effort for the members.

Lynette also encouraged the development of a new association with NZDHA

Agnes Smith who has been a board member for the last 12 months has decided to step aside. Arish thanked Agnes for her work especially for her role as treasurer.

The process to replace Agnes will begin shortly.

Donna Cooper-Tock who has completed 2 years as a board member did not re stand and has recently taken on the role of temporary administrator for NZDOHTA.

The recruitment process for this position is well underway and will be completed shortly.

Arish introduced the new board for 2017/2018

- Arish Naresh
- Brittany Le Sueur
- Teresa Tieu (Student Representative)
- Sam Carrington (Te Aō Marama Representative)
- Prue Fincham Davis
- Pip Zammit

The two new members of the board Prue Fincham Davis and Pip Zammit introduced themselves and spoke about how they are forward to working as members of the Board.

General Business

There was no general business

Next AGM – At the next conference which both NZDOHTA and NZDHA are working to find an appropriate venue for 2018

Meeting closed 12.25pm